

BOARD OF TRUSTEES MEETING – PUBLIC

Monday, November 19, 2018 7:03p.m.

- I. The meeting was called to order by Tony Brown. Board members present were Tony Brown, Synthia DeBarthe, Jon Tandy, Lynette Davis, Susan Simmons, Robert Gillam, Tom Mitchell and School Administrator Dan Schoenemann.
- II. **Opening Prayer** was offered by Tom Mitchell. The minutes from October, 2018 minutes will be approved or amended through email. **Board Devotions** were given by Synthia DeBarthe.
- III. **PUBLIC INQUIRY AND COMMENT:** Rene Kroesen presented some possible changes to our weather policy and outdoor recess for our students. These recommendations will be taken under consideration by the board.
- IV. **REPORTS OF OFFICERS, STANDING COMMITTEES & SPECIAL COMMITTEES:**
 - A. **Financial Report:** The month of October saw a loss of \$8,313.96. This was the result of end of the year expenses and the fall banquet. The expenses for the year were within \$500 of our budget. Lunchroom expenses were higher, but the total YTD lunchroom expenses are \$500 under budget. Our building/facility expense included \$6,196 for our quarterly insurance payment. We also experienced a maintenance expense of \$1,972 for a one-time purchase and a window repair of \$250. Overall we are showing a \$9,870 profit YTD. The end of month bank balance was \$179,537.63.
 - B. **Building Maintenance:** Roof Repair Update: Admiral Contracting is completing work over the garage, weight room and the mezzanine.
 - C. **Administration:** **1)** ITBS testing materials are ready for the spring testing of students. **2)** Food Drive: Donations for 4 families have been received. **3)** Enrollment is at 198 students.
 - D. **Building & Finance:** Continuing to discuss the current needs of the Waldo Branch.
 - E. **Personnel & Curriculum:** **1)** We began discussing the need to create an Assistant Administrator position for the coming school year, and eventually, a part-time position of a Student Advisor to help support the scheduling of our students. These positions are subject to budget considerations. A motion was made to create these two new positions by Jon Tandy and seconded by Tom Mitchell. Motion passed unanimously. **2)** Dan Schoenemann, is discussing the possible changes from a 7-hour to an 8-hour a day schedule. No extra time will be added to the day but Dan will rearrange how the hours are scheduled. This will give our students more flexibility, to take another class. Also we are discussing the reduction of between class changing times from 5 minutes to 3 minutes.
 - E. **Policy & Uniform:** We will begin considerations of the **1)** Weather and recess guidelines **2)** Additional uniform requests and **3)** Homeschoolers and sports.
 - F. **Marketing:** **1)** Newsletters will be going out to branches and congregations including a series of testimonies and what is happening at CPRS. **2)** Updating the video on our website will also begin.
- IV. **Unfinished Business:** **A)** 990 forms have been completed. A motion was made to send them in by Susan Simmons and seconded by Lynnette Davis. Motion passed unanimously.
- V. **New Business:** Further discussions about students who need to maintain an acceptable grade point average in order to continuing receiving student assistance funds.
- VI. **Other Business:** None at this time.
- VII. **EXECUTIVE SESSION.**

The meeting closed at 9:50 pm with a prayer by Susan Simmons

Respectfully submitted, by Synthia DeBarthe,
Secretary